



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 October 2018 - 31 January 2019

*Published by Jo Hutchison
1st October 2018 (Updated 04.10.18, 08.10.18, 23.10.18)
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Conf/Non-Con	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers (<i>All Papers are available for inspection via the Contact Officer</i>)
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Open	Cabinet 18/10/18	No	Homes England Compliance Audit Report As a requirement of grant conditions it is required that the outcome of the Homes England compliance audit relating to garage site redevelopment is reported to the Council's Cabinet	Portfolio Holder for Housing Services and Neighbourhoods Rob Barnes Executive Director Communities rob-barnes@tamworth.gov.uk		Homes England Compliance Audit Report
Open	Cabinet 18/10/18	Yes	Statement of Community Involvement and Local Development Scheme 2018-2021 Seek approval to amend the SCI and undertake consultation. Update the LDS and approval to publish	Portfolio Holder for Heritage and Growth Richard Powell Planning Policy and Delivery Officer richard-powell@tamworth.gov.uk		Statement of Community Involvement and Local Development Scheme 2018-2021
Open	Cabinet 8/11/18	No	Budget Consultation 2019/20	Leader of the Council John Day Corporate Performance Officer john-day@tamworth.gov.uk	Consultation process with Local residents, businesses and stakeholders (online questionnaire) Local residents, businesses and stakeholders	Budget Consultation 2019/20

Open	Cabinet 8/11/18	No	Town Centre To consider the Councils approach to the Town Centre	Portfolio Holder for Heritage and Growth Matthew Bowers Assistant Director Growth & Regeneration matthew- bowers@tamworth.gov.u k		Town Centre
Open	Cabinet 29/11/18	Yes	Council Taxbase 2019/20 To report the Council Tax Base for the Borough Council for 2019/20	Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael- buckland@tamworth.gov. uk		Council Taxbase 2019/20
Open	Cabinet 29/11/18	Yes	Write Offs 01/04/18 to 30/09/18 That Members endorse the amount of debt written off for the period 01 April 2018 to 30 September 2018	Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael- buckland@tamworth.gov. uk		Write Offs 01/04/18 to 30/09/18

Exempt	Cabinet 29/11/18	No	Gungate To consider opportunities to support the delivery of the site	Portfolio Holder for Heritage and Growth Matthew Bowers Assistant Director Growth & Regeneration matthew- bowers@tamworth.gov.u k		Gungate
Open	Cabinet 29/11/18	No	Quarter 2 Performance Report 2018/19	Leader of the Council John Day Corporate Performance Officer john- day@tamworth.gov.uk		Quarter 2 Performance Report 2018/19
Open	Cabinet 29/11/18	Yes	Draft Base Budget Forecasts 2019/20 to 2023/24 To inform Members of the re-priced base budget for 2019/20, base budget forecasts for the period 2020/21 to 2023/24 and the underlying assumptions and to consider the future strategy to address the financial trends	Leader of the Council Stefan Garner, Lynne Pugh Executive Director Finance stefan- garner@tamworth.gov.uk , Assistant Director Finance lynne- pugh@tamworth.gov.uk	Discussions with EMT following Budget Consultation with local stakeholders Local residents, businesses and stakeholders	Draft Base Budget Forecasts 2019/20 to 2023/24

Open	Cabinet 29/11/18	Yes	Temporary Reserves, Retained Funds and Provisions To seek approval for the establishment or retention of Temporary Reserves, Retained Funds and Provisions, to write back to balances those reserves that have been identified as no longer being required.	Portfolio Holder for Assets and Finance Barbara Cox, Lynne Pugh barbara-cox@tamworth.gov.uk, Assistant Director Finance lynne-pugh@tamworth.gov.uk	CMT following requests from budget managers CMT Budget Managers	Temporary Reserves, Retained Funds and Provisions
Open	Cabinet 29 Nov 2018 Council 11/12/18	Yes	Revised Gambling Act 2005 Statement of Principles It is a requirement of the Gambling Act 2005 that the Council consults and publishes a revised Statement of Principles in respect of the requirements of the Act.	S Doyle Stephen Lewis Head of Environmental Health stephen-lewis@tamworth.gov.uk	Initially at Licensing committee in Jun 2018; then public & business consultation Jul - Sep 2018	Revised Gambling Act 2005 Statement of Principles

Open	Cabinet 29 Nov 2018 Council 11/12/18	Yes	Local Council Tax Reduction Scheme 2019/20 onwards Results of Local Council Tax Reduction Scheme 2019/20 onwards consultation	Portfolio Holder for Assets and Finance Karen Taylor Head of Benefits karen- taylor@tamworth.gov.uk		Local Council Tax Reduction Scheme 2019/20 onwards
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Open	Cabinet 29 Nov 2018 Council 11/12/18	Yes	<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2018/19</p> <p>This report is presented in line with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice for Treasury Management which suggests that members should be informed of Treasury Management activities at least twice a year, but preferably quarterly. This report therefore ensures this Council is embracing Best Practice in accordance with CIPFA's Code of Practice.</p>	<p>Portfolio Holder for Assets and Finance Joanne Goodfellow, Lynne Pugh joanne-goodfellow@tamworth.gov.uk, Assistant Director Finance lynne-pugh@tamworth.gov.uk</p>		<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2018/19</p>
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Open	Council 11/12/18	Yes	Building Control Services To consider proposed changes to the delivery of Building Control Services	Portfolio Holder for Heritage and Growth Matthew Bowers Assistant Director Growth & Regeneration matthew-bowers@tamworth.gov.uk		Building Control Services
Open	Cabinet 20/12/18	Yes	Council Housing Annual Performance Report Councils with retained housing stock are required to demonstrate compliance and performance with the national consumer standards. Details include outcomes relating to housing management and maintenance of council housing stock for the financial year 2017/18	Portfolio Holder for Housing Services and Neighbourhoods Tina Mustafa Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk	The consultation arrangements are in accordance with the national consumer standard for tenant involvement and empowerment standard Tenant consultative group	Council Housing Annual Performance Report

Open	Cabinet 24/01/19	Yes	<p>Draft Budget & Medium Term Financial Strategy 2019/20</p> <p>To approve the draft package of budget proposals to consult with the Joint Scrutiny Committee (Budget) on 30th January 2019 and receive their feedback on:</p> <p>General Fund Revenue Budget and Council Tax for 2019/20;</p> <p>Housing Revenue Account budget for 2019/20;</p> <p>Capital Programme; & Medium Term Financial Strategy.</p>	<p>Leader of the Council Stefan Garner, Lynne Pugh Executive Director Finance stefan-garner@tamworth.gov.uk , Assistant Director Finance lynne-pugh@tamworth.gov.uk</p>	<p>Discussions with Cabinet following Budget Consultation with local residents, businesses and stakeholders Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)</p>	Draft Budget & Medium Term Financial Strategy 2019/20
Open	Cabinet 24/01/19	Yes	<p>Business Rates Income Forecast 2019/20</p> <p>To seek endorsement from Members on the Business Rates income forecast for 2019/20</p>	<p>Portfolio Holder for Assets and Finance Michael Buckland Head of Revenues michael-buckland@tamworth.gov.uk</p>		Business Rates Income Forecast 2019/20

Exempt	Cabinet 24/01/19	Yes	Arrangements for the Community Alarm Service monitoring at Sheltered Housing Schemes Currently the community alarm monitoring for Sheltered Housing is delivered by WELbeing. This contract is set to expire March 2019 and details outlined set out the arrangements for continued service provision.	Portfolio Holder for Housing Services and Neighbourhoods Tina Mustafa Assistant Director Neighbourhoods tina-mustafa@tamworth.gov.uk	Stakeholders include - Tenant Consultative Group (TCG); Sheltered Housing Residents; SCC Adult care services; health partners	Arrangements for the Community Alarm Service monitoring at Sheltered Housing Schemes
Open	Cabinet 30 Nov 2017 Council	Yes	Commercial Investment Strategy Update To create a capital fund to allow agreed investments be made in land or property	Leader of the Council Andrew Barratt Chief Executive andrew-barratt@tamworth.gov.uk	Part of the Commercial Investment Strategy Process	Commercial Investment Strategy Update

DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person

	(including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.